



Tennessee Archives Institute 2020 Application

Dates: October 21-23, 2020

Location: Online via WebEx

Fees: Successful applicants will be required to pay an \$85.00 registration fee.

Thank you for your interest in the 2020 Tennessee Archives Institute! Due to special circumstances brought by Covid-19, this year's Institute will be divided into two sessions. The main workshop session will be held online on October 21-23. Attendees must have access to a computer with internet, audio, and webcam capabilities to attend online meetings. Headsets and course materials will be provided to all participants. Please let us know if technology capabilities will prevent you from attending.

The second session will be an in-person, one-day event held in May (exact date to be announced) in Nashville at the brand new TSLA building. This session will include a tour of the building, graduation ceremony, and a luncheon with your Archives Institute peers.

If you are a first-time applicant or were previously unsuccessful in your application, please attach a brief (no more than one typed page) statement explaining why you wish to attend the Institute. You must be an employee of or volunteer with an organization that holds archival materials. A letter of recommendation from the organization's director is required for first-time applicants. [*Second- and third-year attendees may disregard the statement requirement.*]

Please DO NOT submit your registration fee with your application. Wait until after you have received confirmation of your acceptance to the Archives Institute!

Application Deadline: Friday, September 18, 2020

Name: _____

Institution: _____

Mailing Address: _____

Email: _____ **Phone:** _____

Have you applied for the Tennessee Archives Institute before? Yes No

If yes, were you accepted? Yes No **If yes, what year(s) did you attend?**

Send Completed Application to: Tennessee Archives Institute, 403 7th Ave. North, Nashville, TN 37243, or by email to Sara Baxter at sara.baxter@tn.gov. Applicants will be notified of application status by either regular mail or email within fifteen days of the application deadline.



The Tennessee Archives Institute is sponsored by the Tennessee Secretary of State's Office with funding assistance provided by a grant from the National Historical Publications and Records Commission.

