



State of Tennessee  
Department of State  
**Tennessee State Library and Archives**  
403 Seventh Avenue North  
Nashville, Tennessee 37243-0312

**TENNESSEE  
DEPARTMENT OF INSTITUTIONS  
RECORDS  
1922-1934**

**RECORD GROUP 79**

**RESTRICTION: Due to confidentiality concerns, the records in this group related to prisons, pardons and paroles, and any records related to juveniles, are not to be available for public use.**

*Processed by:*

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## SCOPE AND CONTENT

The Department of Institutions was created in 1923 for the purpose of administering prisons, reformatories, orphanages, mental hospitals and schools for the handicapped.

This record group concerns that part of the Department of Institutions that administers prisons, pardons and paroles and juvenile institutions.

The bulk of the records fall between the years 1922 and 1934, although there are some files as early as 1915 and some as late as 1969.

The majority of the record group consists of pardon and parole certificates and court indictments.

Of special interest are the gain and loss logs, punishment reports, parole lists, escapes and recapture reports, and letters from prospective employers requesting parolees.

There is included in the group a small group of records of various juvenile institutions, departmental correspondence, Tennessee Probation and Parole Association Minutes, correspondence, files and by-laws. Since this particular group was most recent (1960-1969) and since it dealt with juveniles who are doubtless still alive, a great deal of effort was made to insure confidentiality and to protect the identities of offenders mentioned in this group.

The remainder of the record group consists of business records, money order books, prisoner accounts, purchase books, sales journals and supply and equipment books.

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## CONTAINER LIST

### Volumes

1	Cash Book	1934
2	Account Ledger	1934
3	Purchase, Supplies and Equipment Book	1934
4	Money Order Book	1926-1927
5	Money Order Book	1927-1928
6	General Journal	1934-1936
7	Purchase Book	1933-1936
8	Prisoner Accounts	1922-1928
9	Sales Journal	1934-1935
10	Account Book	1915-1933
11	Account Book	1934-1936
12	Account Book	1934-1936
13	Account Book	1935
14	General Accounts	1935-1937
15	General Accounts	1937-1942
16	General Accounts	1939-1942
17	General Accounts	1936
18	Parole Account Book	1919-1934
19	Expiration Book	1921-1937
20	Gain and Loss Log	1931-1932
21	Minutes of Board of Directors, TN Probation & Parole Association	1959
22	Minutes and Records, TN Probation & Parole Association	1958-1959
23	Gain and Loss Log	1933

### Box 1

1	Prisoner Accounts	1932-1934
2	Brushy Mountain Business Correspondence	1941
3	Charity Coal	1942
4	Procedures Memo	No Date
5	Brushy Mountain Admission and Discharge Memo	April & May, 1963
6	Prisoner Dispositions	July & Oct. 1921
7	Prisoner Dispositions	Feb. & Dec. 1922
8	Prisoner Dispositions	1923
9	Prisoner Dispositions	1924
10	Parole Lists	1921
11	Parole Lists	1922
12	Parole Lists	1923
13	Parole Lists	1924
14	Parole Lists	1925

15	Parole Lists	No Date
16	Office Correspondence	1919
17	Escapes	1919
18	Parole Violations	Sept.-Dec. 1919
19	Expirations of Sentence	1919
20	Communications	1919
21	Pardon and Parole Letters	1919
22	Recaptures	1925
23	Letters Requesting Paroled Prisoners	1920-1925
24	Transfers	1919

### **Box 2**

1	Pardons and Paroles Certificates-Abbot-Averett	1922-1933
2	Pardons and Paroles Certificates-Babb-Butler	1923-1932
3	Pardons and Paroles Certificates-Caldwell-Cuzzort	1923-1933
4	Pardons and Paroles Certificates-Daniels-Dyson	1923-1936
5	Pardons and Paroles Certificates-Eads-Frye	1923-1932
6	Pardons and Paroles Certificates-Gonaway-Gustin	1923-1933
7	Pardons and Paroles Certificates-Hadden-Hyde	1923-1932

### **Box 3**

1	Pardons and Paroles Certificates-Ingram-Julian	1923-1932
2	Pardons and Paroles Certificates-Keaton-Lyons	1923-1932
3	Pardons and Paroles Certificates-Madewell-Myers	1923-1932
4	Pardons and Paroles Certificates-Nalta-Rymer	1923-1931
5	Pardons and Paroles Certificates-Sacks-Swofford	1922-1932
6	Pardons and Paroles Certificates-Tabor-Tyny	1924-1932
7	Pardons and Paroles Certificates-Vanderford-Young	1924-1933

### **Box 4**

1	Tennessee Probation and Parole Association-Constitution and Officers	1958-1959
2	Tennessee Probation and Parole Association-Minutes	Nov. 20&21, 1958
3	Tennessee Probation and Parole Association-Publications	1964
4	Tennessee Probation and Parole Association-Bylaws	1961
5	Tennessee Probation and Parole Association-Memos	1963
6	Tennessee Probation and Parole Association-Newsletter	1959-1960
7	Tennessee Probation and Parole Association-Conference Correspondence	1964
8	Tennessee Probation and Parole Association-Correspondence	1959-1960
9	Tennessee Probation and Parole Association-Correspondence	1960-1962
10	Tennessee Probation and Parole Association-Director's File	1963-1969

11	Tennessee Probation and Parole Association-District Director's File-Correspondence	1965-1969
12	Tennessee Probation and Parole Association-Trial Judges on Probation Cases	1963
13	Tennessee Probation and Parole Association-Placement Program	1968-1969
14	Tennessee Probation and Parole Association-New Rules-Pardon and Parole Board	1963-1968

#### **Box 5**

1	Punishment Report	1935-1936
2	Prison Population Report	1939
3	Annual Report	1938-1939
4	Inspectors Report	1939
5	Departmental Correspondence	1919-1940
6	Indictments-Baskell-Byrd	1927-1928
7	Indictments-Cabbage-Cutwright	1927-1928
8	Indictments-Gremmett	1929
9	Indictments-Haggard-Hesterlile	1928-1929
10	Indictments-Hibdon-Hox	1928-1929

#### **Box 6**

1	Indictments-Ingle-Joyce	1928-1929
2	Indictments-Kays-Kyle	1928-1929
3	Indictments-Lackey-Lynch	1928-1929
4	Indictments-Mack-McWilliams	1919-1929
5	Indictments-Meacham-Moyers	1919-1929
6	Indictments-Mullins-Nuckles	1919-1929

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1	Indictments-Oakley-Queen	1919-1929
2	Indictments-Rader-Rymer	1921-1930
3	Indictments-Sain-Slate	1922-1930
4	Indictments-Smidly-Sweeny	1923-1928
5	Indictments-Tabor-Tuttle	1919-1929

#### **Box 8**

1	Indictments-Underwood-Whitmore	1923-1930
2	Indictments-Wicks-Woody	1927-1929
3	Indictments-Wright-Young	1926-1929
4	Prison Records-Atchley-Bury	1921-1926
5	Prison Records-Carr-Curtis	1921-1927
6	Prison Records-Daniel-Dunn	1921-1925

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1	Prison Records-Evans-Freeman	1923-1925
2	Prison Records-Gadsey-Ivie	1921-1927
3	Prison Records-Jackson-Jones	1920-1929
4	Prison Records-Kincade-Lunsford	1920-1931
5	Prison Records-Manning-Mayberry	1919-1924
6	Prison Records-McCord-McKinney	1922-1924
7	Prison Records-Miller-Moyer	1920-1925
8	Prison Records-Neal-Nunn	1921-1925

**Box 10**

1	Prison Records-Overstreet-Wilson	1916-1934
2	Youth Services Out-of-State Correspondence	1963-1967
3	Tall Tree Youth Guidance School-Memphis	1964-1966
4	Jordonia Training Center	1965
5	Youth Services-Correspondence	1963-1966
6	Director of Educational Services	1963-1969
7	Tullahoma Correspondence	1963
8	Tullahoma Correspondence	1964
9	Tullahoma Correspondence	1965-1966
10	Commissioner of Corrections-Correspondence	1963-1966

**Box 11**

1	Commissioner of Corrections-Correspondence	1967-1969
2	Miscellaneous Correspondence	1963-1967
3	Miscellaneous Correspondence	1968-1969