

**PUBLICATIONS COMMITTEE
DEPARTMENT OF STATE
MINUTES AND MEMORANDA, 1976-1991**

RECORD GROUP 248

By:

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MICROFILM ONLY

INTRODUCTION

Record Group 248, Publications Committee, Department of State, Minutes and Memoranda, 1976-1991, contains the records of the Publications Committee. This record group measures four cubic feet and was transferred to the Tennessee State Library and Archives from the Department of State. Audio tape recordings of seven meetings were included in this record group and were added to the Legislative History Department of TSLA. The minutes and memoranda have been arranged in chronological order. One folder of Publication Approval Letters for 1989-1990 is included at the end of the collection. One cubic foot of duplicate copies and extraneous material were discarded.

This record group is a microfilm only collection; original documents were disposed of according to Tennessee RDA. There are no restrictions on the use of materials in this record group.

SCOPE AND CONTENT

The Publications Committee was created through an Executive Order by Governor Ray Blanton on July 31, 1975. The order specified that the committee would be composed of the Commissioner of Finance and Administration, the Commissioner of General Services, the Director of the Governor's Information Office, and the Director of Printing. On December 31, 1975, the Publications Committee staff submitted their recommendations for legislative action. Legislative action resulted in the creation of Chapter 694, Public Acts of 1976, establishing a permanent Publications Committee. The purpose of creating the Publication Committee was to establish controls over rising printing costs and to maintain a record of publications approved and distributed by various state agencies. Under the legislation, no publication would be produced without approval of the Publications Committee, unless specifically required by statute. Membership of the committee under Chapter 649 includes the Commissioner of Finance and Administration, the Commissioner of General Services, the Director of the Governor's Information Office, the Comptroller of the Treasury, the Secretary of State, one representative, and one senator appointed by the speakers of the respective legislative chambers.

The earliest document in this collection is a copy of the 1974 Senate Joint Resolution No. 109, directing the Fiscal Review Committee to conduct a study concerning the rising cost of state publications, however, the bulk of the record group begins in 1976 and continues through May 31, 1990. The last file in this record group is a collection of memos from 1989 through 1991, approving requests for publications from various state agencies.

CONTAINER LIST

BOX NUMBER:	DESCRIPTION:
1.	Minutes and Memoranda, 1976-1985
2.	Minutes and Memoranda, 1986-September 2, 1987
3.	Minutes and Memoranda, September 15, 1987-December 7, 1988
4	January 4, 1980-May 31, 1990
4.	Publications Approval Letters, 1989-1991

Audio Tapes--Publications Committee Meeting:

January 8, 1981

March 27, 1981

September 9, 1981

January 25, 1983

June 7, 1983

May 23, 1986

December 17, 1986