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**TENNESSEE COMMISSION ON AGING
EMILY M. WISEMAN, EXECUTIVE DIRECTOR
RECORDS
1963 -1994**

RECORD GROUP 317

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MICROFILM ONLY

INTRODUCTION

The records contained in Record Group 317, Tennessee Commission on Aging, are an addition to Record Group 182, Tennessee Commission on Aging, 1979-1994. This collection spans the period 1963 to 1994, with the bulk of the material covering the years between 1983 and 1994. The collection consists of approximately four cubic feet of material and is composed primarily of meeting minutes, audit reports, and grant information.

The final disposition of these records was determined by the Records Disposition Authorization (RDA) – RDA S1615 and RDA 823. This RDA permits a sampling of grants; however, since only fifteen fully annotated regional grants were sent with the original collection, all fifteen have been included. In accordance with the RDAs listed above, the material in Record Group 317 has been microfilmed, and the originals were disposed of by the state-approved method.

COMMISSION HISTORY AND INFORMATION

The Tennessee Commission on Aging and Disability (formerly the Commission on Aging) was created by the General Assembly in 1963. As the designated state agency on aging, it must provide leadership on all aging issues concerning older Tennesseans. The Commission provides advocacy, planning, coordination, monitoring, and evaluation to develop or enhance comprehensive and coordinated community-based systems.

State legislation passed in 1998 created a Long-Term Care Planning Council charged with developing a program to guide the future funding, coordination, and delivery of long-term care in the state. Membership includes the Executive Director of the Commission on Aging and Disability; the Commissioners of Health, Finance & Administration, and Human Services; and one member each from the Tennessee House and Senate. New legislation passed by the General Assembly in June 2001 expands the authority of the Commission to include services to disabled persons under age 60.

The Commission also administers state funds providing multipurpose senior center programs, public guardianship, homemaker services, and home-delivered meals. On July 1, 2000, the Commission received \$5 million in state funds to initiate a home- and community-based service program for aging and disabled adults who do not qualify for Medicaid long-term care services.

The Commission is responsible for administering the Older Americans Act, first signed into law by President Lyndon B. Johnson on July 14, 1965. In addition to creating the Administration on Aging, this act authorized grants to States for community planning and services programs, as well as for research, demonstration, and training projects in the field of aging. Later amendments to the Act added grants to Area Agencies on Aging for local needs identification, planning, and funding of services, including but not limited to community nutrition programs for the elderly and/or homebound; programs serving Native American elders and low-income minority elders; health promotion and disease prevention activities; in-home services; and other services, such as the long-term care ombudsman program, which protect the rights of older persons.

The Older Americans Act, Amendments of 2000, was signed into law on November 13, 2000. Public Law 106-501 extends the Act's programs through FY 2005. The reauthorized Act includes the National Family Caregiver Support Program, to help not only family members caring for older loved ones who are ill or disabled, but also those older individuals who are relative caregivers of children eighteen and under. Under grants provided by this program, State and local agencies on aging will work together to provide information and assistance to caregivers, counseling, support groups, respite care, and other home- and community-based services to those families.

The 1981-1982 Tennessee Blue Book was the first edition to list the name of the Executive Director (Emily M. Wiseman, who was named to the position in 1980). In earlier years only Commission members were listed. Previous administrators included Jerry A. McClain, Executive Secretary, 1967-1968; Patti Buchanan, Executive Secretary, 1969-1970; Paul Duncan, Executive Director, 1975-1976; Will D. Drew, Executive Director, 1977; and Tom G. Henry, Executive Director, 1978-1979.

SCOPE AND CONTENT NOTE

The files in Record Group 317 contain organizational data, correspondence, meeting minutes, contracts, and grant data from the Tennessee Commission on Aging (TCA) between the years 1963 and 1994. The bulk of the material in this collection relates to the years 1983-1994, during the period when Emily M. Wiseman was Executive Director. Original order within this collection was fairly casual, so a more consistent order has been imposed in order to facilitate research. After the opening section, which consists of the text of the House Bill creating the TCA and minutes of Commission meetings from 1964-1990, all other files have been placed in alphabetical, then chronological, order. Minutes of meetings have been arranged by fiscal year. Routine office correspondence has been sampled: this material consists largely of memos to area agencies on aging and food distribution, announcing policies, programs, appropriations, and regulatory changes; blank survey forms; copies of agency contracts; and announcements of hearings, workshops, and other calendar items. Audit reports and agency responses have been arranged chronologically. Grant information, since it was not a large body of material, has been maintained in its entirety; it includes applications, quarterly reports, and audit data.

Most of the material in this collection deals with the day-to-day work of the Commission and its regional offices, including nutrition and legal assistance programs. Title III and Title V contracts, including the formulation of an annual State Plan on Aging, are detailed through periodic status and expense reports. Most of the remaining grant money was targeted to fund volunteer programs, from the VISTA project to RSVP (Retired Senior Volunteer Program).

CONTAINER LIST

FOLDER # DESCRIPTION

BOX 1

1. House Bill No. 773, creating Tennessee Commission on Aging (TCA); Constitution and By-Laws, adopted 9-19-1963
2. Minutes, Commission meetings FY 1964 – 9-19-1963 to 4-2-1964
3. Minutes, Commission meetings FY 1965 – 7-30-1964 to 1-21-1965
4. Minutes, Commission meetings FY 1966 – 9-16-1965 to 5-6-1966
5. Minutes, Commission meetings FY 1967 – 8-18-1966 to 5-19-1967
6. Minutes, Commission meetings FY 1968 – 9-1-1967 to 6-14-1968
7. Minutes, Commission meetings FY 1969 – 9-6-1968 to 6-6-1969
8. Minutes, Commission meetings FY 1970 – 9-5-1969 to 6-5-1970
9. Minutes, Commission meetings FY 1971 – 9-11-1970 to 6-4-1971
10. Minutes, Commission meetings FY 1972 – 9-17-1971 to 6-2-1972
11. Minutes, Commission meetings FY 1973 – 7-9-1972 to 6-16-1973
12. Minutes, Commission meetings FY 1974 – 8-17-1973 to 6-14-1974
13. Minutes, Commission meetings FY 1975 – 8-15-1974 to 6-11-1975
14. Minutes, Commission meetings FY 1976 – 12-19-1975 to 6-11-1976
15. Minutes, Commission meetings FY 1977 – 8-6-1976 to 6-9-1977
16. Minutes, Commission meetings FY 1978 – 8-22-1977 to 6-9-1978
17. Minutes, Commission meetings FY 1979 – 7-10-1978 to 5-14-1979
18. Minutes, Commission meetings FY 1980 – 7-16-1979 to 5-8-1980
19. Minutes, Commission meetings FY 1981 – 7-9-1980 to 6-16-1981
20. Minutes, Commission meetings FY 1982 – 9-15-1981 to 6-15-1982
21. Minutes, Commission meetings FY 1983 – 9-21-1982 to 6-7-1983
22. Minutes, Commission meetings FY 1984 – 8-16-1983 to 5-15-1984
23. Minutes, Commission meetings FY 1985 – 8-14-1984 to 5-21-1985
24. Minutes, Commission meetings FY 1986 – 8-20-1985 to 5-20-1986
25. Minutes, Commission meetings FY 1987 – 8-26-1986 to 5-19-1987
26. Minutes, Commission meetings FY 1988 – 8-18-1987 to 5-15-1988
27. Minutes, Commission meetings FY 1989 – 8-16-1988 to 5-16-1989
28. Minutes, Commission meetings FY 1990 – 8-15-1989 to 5-15-1990
29. Affirmative Action Plan, 1974
30. Affirmative Action Plan 11-1-1984
31. Affirmative Action Plan 11-1-1985
32. Affirmative Action Plan 7-1-1986 to 6-30-1987
33. Affirmative Action Plan 7-1-1987 to 6-30-1988
34. Affirmative Action Plan Update 7-1-1988 to 6-30-1989
35. Applications for federal assistance, Fiscal years 1988 and 1989

36. Associated sub-committees and boards – minutes:
 Adult Services Committee 10-22-1983, 12-15-1983, 10-19-1984, 3-8-1985
 Developmental Disabilities Planning Council 7-21-1989
 Employee Suggestion Award Board 10-22-1985
 Policy Advisory Committee, Low Income Energy Assistance Program,
 DHS 8-8-1983
 Tennessee Health Facilities Licensing Board 5-16-1984, 11-9-1984
 Tennessee Health Facilities Licensing Board Sub-Committee 4-18-1984
37. Audit reports and responses 7-1-1963 through 9-30-1972
38. Audit reports and responses 10-1-1972 through 8-3-1979
39. Audit reports and responses FY 1983-1986
40. Audit reports and responses 1987
41. Audit reports and responses 1988
42. Audit reports and responses 1989
43. Audit reports and responses 1990
44. Budget questions and responses 1985, 1987, 1991
45. Correspondence and work group minutes – 12-5-1984 to 3-20-1990
46. Correspondence, general, 1986-1994
47. Correspondence relative to Federal Grant Awards 10-1-1985 to 9-30-1988
48. Correspondence, selected: Title III and Title XX (Intra State Funding
 Formula) 1981, 1983
49. Federal Audits and Responses 1985 - 1986
50. Governor's Advisory Council on Aging: Bylaws; Minutes 1-4-1981, 2-11-1982;
 related documents and correspondence

BOX 2

1. Grants, Miscellaneous: Greater Nashville Regional Council, 1993, for multi-
 purpose senior center activities; Northwest and South Central Tennessee
 Development Districts, 1993, for development of comprehensive plan;
 Northwest and South Central Tennessee Development Districts, 1993, for
 program development
2. Health Promotion Committee minutes 5-20-1986 to 8-21-1990
3. Job Training Partnership Act: Contract between Tennessee Department of Labor
 and Tennessee Commission on Aging 9-1-1987 to 6-30-1988; Quarterly
 Financial Status Reports 9-1-1987 to 6-30-1988
4. Legal Assistance Programs, Quarterly Reports: East Tennessee 1993-1994;
 Knoxville 1993-1994; Memphis 1993-1994
5. Legal Assistance Programs, Quarterly Reports: Middle Tennessee 1993-1994;
 Northwest Tennessee 9-30-1993; South Central Tennessee 1993-1994;
 Southeast Tennessee 1993-1994; Annual Assessment Summary, Southeast
6. Legal Assistance Programs, Quarterly Reports; Upper Cumberland 1993-1994;
 Upper East Tennessee 1993-1994; West Tennessee 1993-1994; West Tennessee
 Senior Citizens Law Project 1993-1994

7. "Listening to Tennessee" Tour 1987: Final Report, director Emily Wiseman
8. Program Performance Reports for Title III and Title VII of the Older Americans Act, Quarters ending 3-31-1976 and 6-30-1976
9. Program Performance Reports for Title III and Title VII of the Older Americans Act, Quarters ending 3-31-1977, 6-30-1977, 9-30-1977, 12-31-1977
10. Program Performance Reports for Title III and Title VII of the Older Americans Act, Quarters ending 3-31-1978, 6-30-1978, 9-30-1978, 12-31-1978
11. Program Performance Reports for Title III and Title VII of the Older Americans Act, Quarters ending 3-31-1979, 6-30-1979, 12-31-1979
12. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1980, 6-30-1980, 9-30-1980, 12-31-1980
13. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1981, 6-30-1981, 12-31-1981
14. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1982
15. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1983, 9-30-1983, 12-31-1983
16. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1984, 6-30-1984, 9-30-1984, 12-31-1984
17. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1985, 6-30-1985, 9-30-1985, 12-31-1985
18. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1986, 6-30-1986, 9-30-1986, 12-31-1986
19. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1987, 6-30-1987, 9-30-1987, 12-31-1987
20. Program Performance Reports for Title III of the Older Americans Act, Quarters ending 3-31-1988, 6-30-1988, 9-30-1988
21. Public Hearing for FY 1984 and FY 1985 – 5-23-1983
22. Regional Office Quarterly Assessment of State Agency, 2nd Quarter 1977
23. Regional Office Quarterly Assessment of State Agency, 1st Quarter 1984 to 2nd Quarter 1985
24. Regional Offices: Delta Area Agency on Aging: Delta Advisory Council minutes 3-18-1993 to 9-16-1993. Other minutes: Resource Mobilization Committee 3-30-1993; Volunteer Relations Committee 3-31-1993; Program Development and Evaluation Committee 4-2-1993; Public Guardianship for the Elderly Committee 4-13-1993.
25. Regional Offices: Delta Area Agency on Aging – Annual Assessment Report 1993; Annual Fiscal Report 1994; Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds, Quarters 1-4, 1994; Report of the Delta Area Agency on Aging Staff to the Delta Commission on Aging, 4th Quarter, FY 1993; Ombudsman Program Assessment Summary 1994

26. Regional Offices: East Tennessee Area Agency on Aging: Annual Assessment Report 1993; Annual Nutrition Assessment Report 1993; Ombudsman Program Assessment Summary 1993; Annual Fiscal Report 1994
27. Regional Offices: East Tennessee Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds FY 1994; Narrative Report on AOA Initiatives FY 1994
28. Regional Offices: East Tennessee Area Agency on Aging: Annual Assessment of Senior Centers and Nutrition Program 1994; 1993-1994 Agency Accomplishments; Area Plan Committee Minutes 1-27-1994; Statistics, Long-Term Care Ombudsman Program FY 1991
29. Regional Offices: First Tennessee Area Agency on Aging: Minutes, First Tennessee Advisory Council on Aging, 1-11-1993 to 6-14-1994; Annual Assessment Reports, 1993 and 1994; Ombudsman Program Assessment Summary 1994; Homemaker Chore Report FY1994; Annual Assessment of Senior Centers and Nutrition Program 1994; Annual Assessment Summary, Legal Services 1993; Report – Comparison of People Served and Units of Service during the 1st Quarter of FY 1991, 1992, & 1993
30. Regional Offices: First Tennessee Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds FY 1994; First Tennessee Development District Status Reports March-April 1993 to March-April 1994
31. Regional Offices: Greater Nashville Area Agency on Aging: Annual Program Assessment Summary 1994; Annual Nutrition Assessment Report 1993
32. Regional Offices: Greater Nashville Area Agency on Aging: Minutes, Greater Nashville Regional Council, Executive Committee 10-20-1993 to 5-19-1994; Minutes, Nutrition Directors Meeting 8-4-1993; Senior Center Priority Needs; Project C.A.R.E. Quarterly Report, May 1994; Report on Activities of the Student Health Coalition April 13 – July 12, 1994
33. Regional Offices: Greater Nashville Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds FY 1994
34. Regional Offices: Northwest Tennessee Area Agency on Aging: Annual Assessment Report 1993; Annual Nutrition Assessment Report 1993; Ombudsman Assessment Summary 1993
35. Regional Offices: Northwest Tennessee Area Agency on Aging: Annual Fiscal Report 1994; Ombudsman Assessment Summary 1994; Quarterly Program Report for Title III Older Americans Act and State Appropriated Funds , 4th Quarter, FY 1995
36. Regional Offices: South Central Tennessee Area Agency on Aging: Annual Nutrition Assessment Report 1993; Annual Assessment Report 1993

37. Regional Offices: South Central Tennessee Area Agency on Aging: RSVP Monitoring Report 1994; Annual Program Assessment 1994; Annual Program Assessment Summary 1994; Annual Fiscal Report 1994; Senior Center Program Reports January-March 1994
38. Regional Offices: South Central Tennessee Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds 1994
39. Regional Offices: Southeast Tennessee Area Agency on Aging: Minutes, Southeast Tennessee Advisory Council on Aging 9-20-1993 to 3-21-1994; Minutes, Services to the Elderly Committee 6-15-1993; Annual Nutrition Assessment Report 1993; Annual Assessment of Nutrition Program and Senior Centers 1994; Ombudsman Program Assessment Summary 1994
40. Regional Offices: Southeast Tennessee Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds FY 1994; Southeast Tennessee Development District/Chattanooga Area regional Council of Governments, Annual Report fiscal Year 1993

BOX 3

1. Regional Offices: Southwest Tennessee Area Agency on Aging: Minutes, Advisory Council Quarterly Meetings 4-21-1993 to 2-2-1994
2. Regional Offices: Southwest Tennessee Area Agency on Aging: Annual Assessment Report 1993; Annual Nutrition Assessment Report 1993; Ombudsman Program Assessment Summary 1993
3. Regional Offices: Southwest Tennessee Area Agency on Aging: Annual Program Assessment Summary 1994; Annual Assessment Report 1994; FY 1994 Plan of Action Year-End Report; Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds, Quarters 3-4, 1994
4. Regional Offices: Upper Cumberland Area Agency on Aging: Quarterly Program Reports for Title III Older Americans Act and State Appropriated Funds FY 1994; Report on Minority Participation at Nutrition Sites 1993
5. Reports and Reviews: "Aging, Twenty-First Century: Coalition Report, May 12, 1994, Knox County, Tennessee"
6. Reports and Reviews: Fiscal Management Assessment 1977; Financial Management Assessment 1984; State Long-Term Care Ombudsman Report 1987; Regional Office Program Review of State Agency 1988; Evaluation of Unmet Need 1989
7. Reports and Reviews: "FY-93 Annual Report of the Development Districts of Tennessee, January 1994."
8. Reports and Reviews: Report of the Special Joint Committee of Problems of the Elderly to the 1980 Session of the Ninety-First General Assembly

9. Reports and Reviews: Report to the Subcommittee on Aging of the House General Welfare Committee 7-9-1975
10. Reports and Reviews: TCA First Quarter Report 1989; TCA Second Quarter Report 1989
11. TCA Quarterly Narrative Report – 2nd Quarter 1993-1994
12. RSVP (Retired Senior Volunteer Programs) Grant #01-1: Upper East Tennessee Human Development Agency, FY1991 – Application for RSVP State Funds, 6-18-1990 and 2-28-1991; Insurance policies; Total Budget of Contracting Agencies; Quarterly newsletter, sample; Correspondence; Contract Summary Sheet; Contract and Amendments.
13. RSVP Grant #01-1: Upper East Tennessee Human Development Agency, FY 1991 – Quarterly Project Progress Reports (includes advisory council meeting minutes): 7-1-1990 to 6-30-1991; Project Work Plan 1-1-1990 to 12-31-1991
14. RSVP Grant #01-2: Negro Women’s Civic Club, Inc., FY1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments.
15. RSVP Grant #01-2: Negro Women’s Civic Club, Inc, FY 1991 – Quarterly Project Progress Reports (includes advisory council meeting minutes): 7-1-1990 to 6-30-1991
16. RSVP Grant #02-1: Knoxville-Knox County Community Action Committee, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments.
17. RSVP Grant #02-1: Knoxville-Knox County Community Action Committee, FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 6-30-1991
18. RSVP Grant #03-1: Meigs County Legislative Body, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments.
19. RSVP Grant #03-1: Meigs County Legislative Body, FY 1991 – Quarterly Project Progress Reports (includes advisory council meeting minutes): 7-1-1990 to 3-31-1991
20. RSVP Grant #04-1: L.B.J. & C. Development Company, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
21. RSVP Grant #04-1: L.B.J. & C. Development Company, FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 12-31-1990
22. RSVP Grant #04-2: Caney Fork Development Corporation, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments

23. RSVP Grant #04-2: Caney Fork Development Corporation, FY 1991 – Quarterly Project progress Reports 7-1-1990 to 12-31-1990
24. RSVP Grant #05-1: Mid-Cumberland Community Action Agency, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
25. RSVP Grant #05-1: Mid-Cumberland Community Action Agency, FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 3-31-1991
26. RSVP Grant # 05-2: Senior Citizens, Inc., FY 1991 – Application for RSVP State Funds; Charter of Incorporation; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
27. RSVP Grant #05-2: Senior Citizens, Inc., FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 12-31-1990
28. RSVP Grant #06-1: South Central Human Resource Agency, Inc., FY 1991 – Application for RSVP State Funds; Charter of Incorporation; Insurance Policies; Certificate of Incorporation; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
29. RSVP Grant #06-1: South Central Human Resource Agency, Inc., FY 1991 – Revenue and Expenditure Report 1-1-1991 to 3-31-1991; Invoice for Advance, 3-31-1991 to 6-30-1991
30. RSVP Grant #07-1: Lions Club of Camden, Inc., FY 1991 – Application for RSVP State Funds; Insurance Policies; Certificate of Incorporation; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments; Invoice for Reimbursement / Advance
31. RSVP Grant #07-1: Lions Club of Camden, Inc., FY 1991 – Quarterly Project Progress Reports 1-7-1990 to 6-30-1991
32. RSVP Grant #07-2: Carroll County Commission, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
33. RSVP Grant #07-2: Carroll County Commission, FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 6-30-1991
34. RSVP Grant #07-3: Dyer County Legislative Body, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
35. RSVP Grant #07-3: Dyer County Legislative Body, FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 12-31-1990
36. RSVP Grant #08-1: Adamsville Lions Club, Inc., FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments; Invoice for Reimbursement / Advance

37. RSVP Grant #08-1: Adamsville Lions Club, Inc., FY 1991 – Quarterly Project Progress Reports 7-1-1990 to 6-30-1991
38. RSVP Grant #08-2: Henderson County Senior Citizen Center, FY 1991 – Application for RSVP State Funds; Insurance Policies; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
39. RSVP Grant #08-2: Henderson County Senior Citizen Center, FY 1991 – Quarterly Project Progress Reports (includes advisory council meeting minutes) 7-1-1990 to 6-30-1991
40. RSVP Grant #09-1: Metropolitan Inter Faith Association, FY 1991 – Application for RSVP State Funds; Insurance Policies; Certificate of Incorporation; Total Budget of Contracting Agencies; Correspondence; Contract Summary Sheet; Contract and Amendments
41. RSVP Grant #09-1: Metropolitan Inter Faith Association, FY 1991 – Quarterly Project Progress Reports (includes advisory council meeting minutes) 7-1-1990 to 6-30-1991
42. Senior Community Service Employment Program (SCSEP): Closeout Documents, October 1986, Federal Grant #99-4-0300-11-397-02; Financial Status Reports, Federal Grant #99-6-0300-11-050-02, 7-1-1986 to 6-30-1989
43. State and Area Agency Quarterly Staff Meeting minutes 12-1-1987 to 8-29-1989
44. State Plan on Aging, Fiscal Year 1976
45. State Plan on Aging, Fiscal Year 1977
46. State Plan on Aging, Fiscal Year 1978
47. State Plan on Aging, Fiscal Year 1979

BOX 4

1. State Plan on Aging, Attachments, Fiscal Year 1980-1981
2. State Plan on Aging, Fiscal Years 1981-1983
3. State Plan on Aging under Title III of the Older Americans Act for Tennessee, 10-1-1983 to 9-30-1985
4. State Plan on Aging under Title III of the Older Americans Act for Tennessee, 10-1-1985 to 9-30-1988
5. Summary, TCA State Plan on Aging 10-1-1976 to 9-30-1977; 10-1-1977 to 9-30-1978
6. Summary, TCA State Plan on Aging 10-1-1978 to 9-30-1979; Summary of Activities and Highlights July 1978 – June 1979
7. Summary, TCA State Plan on Aging 10-1-1980 to 9-30-1983
8. Summary, TCA State Plan on Aging 10-1-1985 to 9-30-1988
9. Tennessee Senior Games, Inc. – Minutes 11-19-1993
10. Title III Grant Reports: Quarterly Financial Status Reports to Department of Health and Human Services 4-1-1986 to 12-31-1988

11. Title III Grant Reports: Quarterly Financial Status Reports to Department of Health and Human Services 10-1-1987 to 9-30-1989
12. Title III Grant Reports: Quarterly Expense Reports of Agencies Contracting with TN Commission on Aging for RSVP Programs – Adamsville Lions Club through Meigs County Legislative Body 1989-1990
13. Title III Grant Reports: Quarterly Expense Reports of Agencies Contracting with TN Commission on Aging for RSVP Programs – Metropolitan Inter-Faith Association through South Central Human Resource Agency 1989-1990
14. Title III Nutrition Monthly Status Reports January – September 1990
15. Title III Nutrition Monthly Status Reports April – December 1990
16. Title V Contract Proposals funded by TN Commission on Aging 1991-1992: East Tennessee Human Resource Agency; Green Thumb, Inc.
17. Title V Contract Proposals funded by TN Commission on Aging 1991-1992: Mid-Cumberland Human Resource Agency; Northwest Tennessee Human Resource Agency
18. Title V Contract Proposals funded by TN Commission on Aging 1991-1992: Senior Citizens Services, Inc.; Upper Cumberland Human Resource Agency
19. Title V Contract Proposals funded by TN Commission on Aging 1991-1992: Upper East Tennessee Human Development Agency, Inc.
20. Title V Program Reports 1987-1988
21. VISTA Project: Contracts and Memoranda of Understanding and Agreement 8-29-1983 to 9-9-1985
22. VISTA Project: Correspondence 4-9-1984 to 12-17-1985
23. VISTA Project: Correspondence 2-13-1986 to 7-1-1987
24. VISTA Project: Notices of Grant Awards 5-8-1984 to 10-14-1986
25. VISTA Project: Proposals and applications 9-13-1984 to 10-14-1986
26. VISTA Project: Quarterly Project Progress Reports and responses 9-26-1984 to September 1985
27. VISTA Project: Quarterly Project Progress Reports and responses 9-26-1985 to September 1986
28. VISTA Project: Quarterly Project Progress Reports and responses October 1986 to September 1987
29. VISTA Project: VISTA Volunteer Stations and staff; VISTA Volunteer Handbook, highlights; Training plans, on-the-job training – correspondence and schedules 9-10-1984 to 5-7-1987
30. Workshop program 1982